

## **GENERAL TERMS AND CONDITIONS TERMS OF PARTICIPATION/EXHIBITION ECEBE EXPO (2015)**

### **1. PRELIMINARY PROVISIONS**

1.1 The organizer of the trade fair/event is

**Buda Expo Ltd**

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Here unto referred to as "organizer". The organizer reserves the right to relegate the execution and organization of the event onto another company.

1.2 The contractual relationships between the exhibitor and the organizer regulated by "Terms of Participation", the present "General Terms and Conditions" and remaining provisions will be provided to the exhibitor by email and/or post and/or fax separately.

### **2. REGISTRATION TO THE ECEBE EXPO**

2.1 For the exhibition/trade fair registration the Exhibitor shall download the registration from the web page of the exhibition ([www.ecebe.eu](http://www.ecebe.eu)) and send it per e-mail to the organizer. The registration documents must be completed, signed by an authorized representative and sent to the organizer by the assigned registration deadline.

2.2 After the receipt of the registration documents the organizer acknowledges the registration of the exhibitor per e-mail to the as "Person in charge" specified e-mail address with pricing of the costs of the exhibition. With this notice of approval, the contract between the organizer and the exhibitor is sealed.

### **3. EXHIBITED ARTICLES, EXCLUSION FROM THE ECEBE EXPO, SPACE ALLOCATION**

3.1. The organizer reserves the right to require that articles be removed from the fairgrounds, those items deemed bothersome, unsuitable, or thought to endanger the public. Should one refuse to heed the demands of the organizer, the articles will be removed by the organizer at the expense of the exhibitor. The exhibitor ensures that they have the unlimited authority to dispose of the objects within the exhibition for which they provided, that requisite official permission/permission for operation from the enterprise has been granted for such items.

3.2 Those exhibitor that had not fulfilled all financial obligations with the organizer in the past, as stipulated by the contact (see clause 1.2), or that had breached contract, can be barred from the approval process. The organizer is entitled to call upon those seeking approval in such circumstances, in order to seek compensation for damages in accordance with the provisions detailed in the present GTC. Should the basis of such an arrangement be under false pretences, or a miscalculation, the conditions of approval will be deemed void.

3.3 In the allocation of space, the organizer does consider thematic issues and arrangement of the respective event in addition to availability. Space preferences indicated during registration will be fulfilled if deemed possible by the exhibitor. The sequence of registration document receipt does not affect the allocation of space. The organizer reserves the right to change the size, form and layout of the assigned space. Due to necessity of such measurements, the organizer agrees to report such changes as soon as possible to the exhibitor whereby the possibility to be allocated to another stand of the same price may be offered, that depending on factors such as availability. If the price for participation changes reimbursement or recalculation will take place. Claims for compensatory damages are barred from both sides. An exchange of assigned space with another exhibitor, as well as a partial or complete relinquishment of space to a third party is prohibited without agreement of the organizer.

### **4. PRICE FOR PARTICIPATION**

4.1 For participating at the ECEBE EXPO the exhibitor shall be liable to pay the registration fee stipulated under "Terms of Participations" and the fees of the services ordered by him, as indicated under "Additional services" to the organizer as described in the "Terms of participation".

4.2 The price for participation is calculated by the net costs per m2, then multiplied by the number of square meters of the space (surface area) and size, as well as an implementation-dependent rental price. The minimum size of a stand is specified in the "Special Participation Conditions". Every additional square meter of stand space will be computed as a right angled addition without consideration of the stand form.

4.3 The price of participation as well as all other fees composes the net price. The value-added tax is calculated using factors such as time and the country in which the event takes place.

4.5 The organizer reserves the right to offer select associations, societies, environmental groups and other organizations favoured stand rental prices.

## 5. PAYMENT PERIOD AND TERMS/LIENS

5.1 The expenses of the stand area is to be paid until the date of payment as indicated on the acknowledgement of registration. Full payment in accordance with the amount on the approval/invoice is a condition for the acquisition of exhibition space. No respite for deviation from these regulations is to be given. The invoices for the eventual standard stand and additional costs (i.e. technical service, accessories) will be received by the exhibitor after the deadline of registration. Settlement is to occur with receipt of the invoices. Refute of costs calculation will only be considered within 14 days after the issue of the invoice.

5.2 The total amount on the invoice is to be transferred in full, without discount, using the data and invoice number on the appropriate date, in HUF or EUR, to the account indicated on the invoice.

5.3 Should the exhibitor not fulfil their obligations during the appropriate time period, the organizer, as stipulated by law, retains the right, upon settlement and review of the circumstances of breach of contract, to terminate the contract and assume control, where appropriate, of the rented exhibition space and seek compensatory damages as stipulated in the present GTC.

5.4 If an exhibitor does not fulfil his financial obligations, the organizer can exercise its lien, retaining the exhibition articles and the stand equipment and sell independently at public auctions at the expense of the exhibitor or independently sell upon receipt of written notice based on the regulations of the Hungarian Civil code.

## 6. RESIGNATION AND NON-ACCEPTANCE PROCEDURES, COMPENSATION

6.1 Exhibitor resignation after the entrance confirmation is basically not possible.

6.2 In the event that the exhibitor does not participate, the payment for the total price of participation is due. Should the organizer succeed in securing a rental agreement for the space by other means (exchange not possible), the exhibitor must pay 25 % of the total participation price, a minimum of HUF 150,000 in addition to value-added tax, as lost profit and replacement of administrative costs.

6.3 Stands which are not recognizably furnished at least 18 hours before the beginning of the trade fair/exhibition can, with respect to the overall event, be re-allocated. The exhibitor would nevertheless owe the full price of participation as a replacement to the organizer for outstanding damages. Should no interested party be found due to the brevity of the time given, the building of the stand will be realized with the usage of a unit stand at the expense of the exhibitor.

6.4 If the exhibitor, due to circumstances beyond the control of both the exhibitor and the organizer, be unable to participate at the fair, the exhibitor must only pay 50% of the registration fee.

## 7. STAND CONFIGURATION/STAND EQUIPMENT

7.1 If the Exhibitor does not avail himself of the building of a standard stand by the Organizer so he is entitled to set up his own stand. The plan of building shall be sent to the Buda Expo Ltd 2 weeks before the event for authorization. If the project documentation arrives after the closing term 55,- EUR late charges will be charged. If the Exhibitor lets the stand built by an external contractor he shall annex the company name, availability and contact person of the contractor company. If on the empty exhibition area no superstructure will be built but only a tent, information wall, information desk, carpeting, floor lamp, coffee table, chair, armchair etc. it is enough to send a plan of the booth certified by the Exhibitor where the parameter of the furnishing (height, width, depth) and their position on the exhibition area is listed. If the empty exhibition area is a row-, corner- or headstand and the Exhibitor does not want to build a superstructure with an aisle wall the back wall will be charged to the Organizer.

7.2 The exhibitor is entitled to set up their own stand after arrangement is made with the organizer.

7.3 The configuration of the stand depends upon the adherence to all conditions of the contract (see clause 1.2), to which each exhibitor must commit. The exhibition stand must be adapted to the total plan for the trade fair/exhibition. The organizer reserves the right to refuse particular constructions which do not match the event or are insufficiently equipped or have them replaced at the expense of the exhibitor. The stand must be duly equipped and manned by expert personnel for the entire length of the trade fair/exhibition. The construction of the stand must, at the latest, be completed by the predetermined time, with all packaging material removed from the site.

Special conditions for rented stands:

- painting or wallpapering of the stand is forbidden;
- damage to the walls by bolting, pasting, cutting, drilling, etc. requires repurchasing or fixing the walls, which would incur an additional 25 % fee at the expense of the exhibitor.

7.4 With all installation procedures, existing feed lines, safety equipment and splitter boxes must be taken into consideration. Should any of these items be inside of your stand space, they must be accessible at all times. Building elements, stand signs and flags must be situated so that no unreasonable impairment is made upon any neighbours. Misleading name plates, as well as advertisements for unauthorized products and services must be

promptly removed upon request of the organizer. As stipulated in the "Terms of Participation", it could be possible that certain trade fairs/exhibitions have rules regarding stand signs. Fire code regulations are to be considered.

7.5 Exhibition gear and stand equipment deemed objectionable by the organizer, be it through appearance, smell, unsatisfactory cleanliness or disturbing by any other means, must be removed promptly upon request of the organizer. This is also applicable when such features are deemed unsatisfactory, even if the organizer had previously accorded approval. Should the exhibitor refuse to remove the objectionable materials, the organizer reserves the right to close the stand. Claims for remuneration for the expenses of participation or other claims cannot be derived from closure in such circumstances.

7.6 The storage, demonstration and operation of objects which can be deemed dangerous or unsuitable to the general public or surrounding property are forbidden.

7.7 The following regulations were issued by security authorities, to which all exhibitors are obliged to observe:

a) decorations and linings must be in accordance with DIN 4102, proven to be fireproof. It is recommended that corresponding confirmation be obtained from the authorized company.

Special authorization from the organizer should preclude any use of straw, reeds, spruce, or similar materials. Ceiling coverings, even from fireproof materials are forbidden in visitor areas or emergency exits

b) All supply systems (i.e. electricity and water) may only be installed by the exhibition installers designated by the organizer

c) gas fire places and other heating sources, especially heating appliances without chimney, generators, air conditioners as well as dangerous substances must be operated only after approval of the fire inspector (fire protection representative). Gas fire places must correspond with the safety regulations. Flammable materials must be stored at a sufficient distance from the flame or any exhaust gas line/ventilation route. Electric stovetops must be on shatterproof and flame resistant materials. The use of gas, oil, or wood burning installations can only be used after special approval has been attained. The organizer reserves the right to remove unregistered and unauthorized fire places at the expense of the exhibitor

d) Packaging materials may not be stored in the exhibition space

e) All security exits and entrances to operation rooms must be kept free of debris. They may neither be blocked nor hidden. Visitor routes also serve as emergency exits during the assembly and disassembly periods!

f) The exhibitor is obliged to attach protective devices to machines and objects on display that correspond to the cooperative vocational regulations for the prevention of accidents. The organizer reserves the right to forbid the exhibition or operation of machines and objects upon discretion.

7.7 The exhibitor is responsible for clearing the stand within the allotted time period. After the period defined in "Terms of Participation", all obligations assumed by the organizer expire. All goods still to be found in the exhibition space, including those sold on escrow at the exhibition, are not the responsibility or liability of the organizer. The organizer reserves the right to charge a storage fee for any and all items not disassembled or removed from the site; the organizer further reserves the right to remove and store the exhibition materials at the expense of the exhibitor by a company suitable to perform the duties.

7.9 Before the official dismantling date, the exhibitor is neither entitled to remove the exhibition materials from the stand, nor to begin the disassembly of the stand. With derivation from this, the organizer reserves the right to impose a conventional penalty at a value of HUF 125,000.

7.10 Preferred assembly times and extended disassembly times must be requested and authorized.

## 8. TECHNICAL EQUIPMENT

8.1 Requests for technical equipment, rental furniture, advertisement placement, etc. can only be considered if they are aligned with the purchase order time schedule of the exhibitor (six weeks prior to the beginning of the trade fair) as well as indicated on the registration form.

## 9. SALES REGULATIONS

9.1 The divestiture of goods for payment at the stand (sales by private contract) is permitted exclusively for articles confirmed by the organizer and in accordance with respective regulations. The catering services are provided by the organizer.

## 10. LIABILITY AND INSURANCE

10.1 The organizer is only absolutely liable in cases of premeditated or gross negligence by its organs or managing employees.

10.2 In the case of damages caused by constructor selected and employed by the organizer and/or their employees, the organizer shall only be liable for the extent equalling maximum double the price of participation.

10.3 The organizer is not responsible for the exhibition objects of the exhibitors.

10.4 Any damage is to be reported to the police and the organizer immediately. Remuneration for damages is not possible, if the organizer's insurance rejects absorption of costs due to a late notification of claim by the exhibitor. The organizer rejects the assumption of damage costs if notice to the insurance company is tardy.

10.5 The exhibitor is liable, rather than the organizer, for all damages caused by the exhibitor, those employed by the exhibitor, those assigned by the exhibitor, or the exhibition equipment and installations to any person or object. **The exhibitor shall obtain a valid liability insurance for the time of his activity at the trade fair / exhibition for all his and his subcontractor's accidental, unexpected damages. In case of damages originating from the fact that the insures was not or was dilatory concluded the exhibitor is responsible.**

## 11. SURVEILLANCE/CLEANING

11.1 The supervision of the stand is generally a duty of the exhibitor. It is recommended that valuable items that are easily removable from the stand be sealed. The organizer provides for general surveillance of the trade fair and exhibition grounds only outside the hours of operation for the trade fair/exhibition. Should the exhibitor desire surveillance of the stand, the exhibitor must use the security service designated by the organizer. The exhibitor bears the cost.

11.2 The organizer provides for a general cleaning of the space and the hallways. The cleaning of the stand is incumbent upon the exhibitor and must be completed prior to the opening of the event.

## 12. PRESENTATIONS, ADVERTISING, ADVERTISING SPACE

12.1 Political advertising and/or political statements are prohibited unless the political statements belong within the context of the trade fair/exhibition.

12.2 For publicly playing pieces of music copied in a mechanic way (tape, cassette, disc, CD or other audio storage) the approval of the Programme Licensing Department of Society ARTISJUS Hungarian Bureau for the Protection of Authors' Rights is to be obtained by the exhibitor.

12.3 The posting or driving of advertising materials as well as the distribution of printed materials and samples outside of the rental stand is exclusively reserved for those with written approval of the organizer.

12.4 The organizer is entitled to prevent and discontinue any unauthorized advertising without judicial or police assistance to discontinue/dispose of the advertising and/or approve of the advertising. The cost of removing the unauthorized advertising materials is the responsibility of the exhibitor.

## 13. PROVISOS

13.1 The organizer reserves the right to cancel the trade fair/exhibition, postpone or relocate the event, or alter the length of the conference for an important reason – as a spatial relations shift, police arrangements or other serious circumstance require – as well as to limit or change the area allotted to an exhibitor. A relocation or postponement or other change will, upon communication with the exhibitor, become a component of the lease.

13.3 Should the trade fair/exhibition not take place due to reasons beyond the power of the organizer, the organizer can request, a sum of up to 50 % of the proportionate exhibition area price from the exhibitor in order to cover costs. If the exhibitor ordered additional services, such charges can also be applied to the exhibitor.

13.4 If the organizer represented the cancellation of the trade fair/exhibition, no amount is due from the exhibitor and all costs are due back to the exhibitor.

13.5 If the organizer must shorten a meeting due to reasons beyond the organizers control, the exhibitor has no claim to full or partial remuneration or waiver of participation expenses.

## 14. EXHIBITOR IDENTIFICATION PASSES

14.1 Each exhibitor, following payment of the amount on the invoice receives exhibitor's passes for their stand. Additional exhibitor identification passes are available from the organizer. The exhibitor identification passes are intended to be carried at all times by stand personal in order to be shown to entry control. These passes are nontransferable.

## 15. GUARANTEE

15.1 Any complaints arising from defects of the stands or the exhibition space are to be given to the organizer, in written form, immediately upon acquisition, at the latest on the last assembly day, so that the organizer can take corrective action. Complaints submitted at a later date cannot be considered and cannot lead to any claims against the organizer.

## 16. COMMERCIAL PATENT RIGHTS

16.1 The securing of the lawful utilization of intellectual products and trademarks shall be the business of the exhibitors.

16.2 Each exhibitor is obligated, to consider the commercial patent rights of the other exhibitors and omit offences. If the organizer is convinced of any injury to patent rights, the organizer is entitled, but not obligated, to demand the forbearance and, when the forbearance is not heeded, able to remove the items or print objects with the patent right violation or close the stand. Furthermore, the organizer is entitled to refuse service for further trade fairs/exhibitions, or require the exhibitor agree to a special approval process in which said party is subject to special conditions, obligations and securities. This regulation does not justify an obligation on behalf of the organizer to intervene in patent right injury cases.

## 17. RIGHTS OF OWNER, NONCOMPLIANCE

17.1 The exhibitor must comply with the terms and conditions of participation applied by the owner/operator of the fair/exhibition ground, the rules of the house and other regulations related to the utilization of the fair/exhibition ground.

17.2 The dispositions of the organizer, or representatives of the organizer, those being legitimized by an identification pass, are to be obeyed.

17.3 The disposition of responsible persons (i.e. firemen, technology services, sanitation services, police, etc.) is to be obeyed.

17.4 Offences against the above rules and regulations shall entitle the organizer to close the stand, without possibility for remuneration, at the cost of the exhibitor if the non-compliance is not stopped upon request.

## 18. INEFFECTACY OF SPECIFIC REGULATIONS

18.1 The inefficacy of individual regulations of these terms of participation, or those in clause 1.2 do not in any way preclude the inefficacy of the entire contract.

If individual regulations of this contract, either in whole or in part, are or will be inefficacious, or should a gap in the present contract be found, the validity of the remaining regulations is not affected. In place of the inefficacious regulation, or to fill in the gap for an appropriate regulation, what comes into effect, as far as legally possible, is what the contracting parties would have wanted, should they have considered the point.

## 19. FILM AND PHOTO DEMONSTRATIONS AND ADVERTISING ACTIVITY

19.1 The exhibitor can only provide advertising activity within the borders of his rented area, and only without disturbing the other exhibitors. Advertisements violating the provisions of Act LVIII of 1997 on Business Advertising Activity and its amendments are forbidden.

19.2 Projection screen surfaces: In case projection, TV or LCD apparatuses are used, the projection screen surfaces are to be installed within the stand area. They may only be used when they do not trouble the neighbour and adhere to volume requirements.

## 20. CLOSING PROVISIONS

20.1. With the application the exhibitor takes notice of all of the terms of the contract described in section 1.2. The exhibitor shall take care that all the personal hired by him and all his co-exhibitors observe those conditions and prescriptions.

20.2. By sending the application form the exhibitor contributes that his data is stored and evaluated by the organizer and according to need that the organizer forwards it to third party on behalf of the fulfilment of the contract.

## TECHNICAL FRAME CONDITIONS

### **1. TRAFFIC IN FAIRGROUDS – EMERGENCY MEASURES – SAFETY INSTALLATIONS**

1.1. The marked emergency and no parking zone routes to the halls and/or the fire truck access routes must be clear at all times. Vehicles obstructing the routes of the emergency vehicles are liable to pay towing costs.

1.2 Fire alarms, fire extinguishers, fire hoses, triggering mechanism for smoke detectors, closing apparatuses for hall doors and other safety devices, as well as emergency exits signs, those usually being green, must at all times remain accessible and visible; nothing may obstruct these items, and any exhibitor which blocks such items is liable to pay the costs to remove the obstructing items.

1.3 The hallways may not be constricted by any item, as they are meant to be escape routes in case of emergency.

1.4 The emergency routes are to be kept free at all times. The doors in the path of the emergency vehicles must be able to be easily opened to their full degree.

1.5 Traffic control: We ask that each individual respond to the instructions of traffic controllers, traffic regulations, and employees of the organizer. All corresponding information and announcements are to be observed.

1.7 Hours of Operation

1.7.1 Assembly and Dismantling Times: The general assembly and dismantling times are given in the “Terms of Participation”. For reasons of general security in the trade fair grounds, the halls and trade fair grounds can be locked while the trade fair is not in session.

1.7.2 Duration of Trade Fair: During the event, the halls will normally be locked 60 minutes after the trade fair ends for the day. Exhibitors that must stay past this time, which is decided upon on a case-by-case basis, require special permission from management. The entry and exit of these exhibitors shall be conducted by security personnel only if special permission has been granted.

### **2. ASSEMBLY REGULATIONS - CONSTRUCTION METHODS – BUILDING MATERIALS FOR STAND CONSTRUCTION**

2.1 Stability (structural stability): Exhibition stands, including equipment and exhibit itself, as well as advertising media are to be built so that public security and order, in particular in terms of life and health, are in no way hazardous. The exhibitor shall be responsible for the stability of the stand constructed on the rented area, as well as the material and moral damages caused for the lack of these, and the security of the exhibited appliances and all exhibited articles.

2.2 Exits for large stands: Stands with an area of more than 150 m<sup>2</sup> or a length of more than 20 m must have at least 2 separate exits which are to be arranged opposite from each other if possible. Paths fixed by the organizer may not be closed by any element.

2.3 General Fire Protection and Safety Precautions

2.3.1 Easily flammable and flammable dripping building materials may not be used at the stand or in stand materials. Decoration materials of all kinds can only be placed only if flame retardant and after impregnation in accordance with DIN 4102. The flame-retardance must be proven by the exhibitor.

2.3.2 The use of balloons filled with combustible gases is generally forbidden in the halls and open air area.

2.3.3 The use of combustible liquids for cleaning purposes is forbidden within the halls.

2.3.4 There is general smoking prohibition in the halls.

2.3.5 The storage of empties of all kinds at the stand is prohibited. All empties are to be brought immediately to intended storage facilities for empties or removed by the trade fair expeditor for a fee.

2.3.6 In the stands, no trash bins of flammable materials are to be present. Waste baskets for paper and trash cans are permitted, though they must be emptied every evening after the trade fair/exhibition closed for the day into the marked collection bins. Should large quantities of flammable waste accumulate throughout the day, it must be emptied several times daily.

2.3.7 The use of bolt guns, spray guns and pyroxylin varnish is forbidden. With welding, the surrounding environment is to be completely shielded from any danger which may result from the process. Fire extinguishing products must be readily available during the execution of this process.

2.3.8 Edges of windowpanes must be processed or protected in such a way that the danger of injury is to be minimized or eliminated. Building elements made from glass are to be marked at eye level.

### 3. STAND FORMATION

For all exhibitors, the uniform stand can be provided by means of order. Their decoration and the mountings of the various exhibitions elements shall be the responsibility of the exhibitor. Alignment with the organizer is necessary before execution.

3.1 Examination of the Actual Measurements: Each exhibitor and/or stand builder is required, during assembly, to take the following into account: location and placement of the space, measurements of any fixtures, in particular firealarms, hall columns, piping, fire extinguishers, supply canals, emergency doors, etc. The rental price is not reduced should columns, piping, fire extinguishers or other building elements that are not provided by the organizer be present. The stand boundaries are fixed in every case.

3.2 Company-Owned Stand Materials, information materials and elements: The exhibitor shall be responsible for the formation of the unit rental stand, elements, info-tables, etc. The use of woodworking machines without an exhaust system is not acceptable. The stand and element description, company and brand names may not exceed the maximum height as dictated by the organizer. All other arrangements are left to the exhibitor. The exhibitor should take care to ensure that typefaces and character fonts give an appealing overall impression.

3.3 Hall Walls, Hall Columns: Nothing may be fastened to hall walls or hall columns except with written approval of the organizer.

3.4 Arrangement of Movable Walls: Walls which border visitor walkways should be individualized by fixing showcases, niches, displays or the like in order to thereby reflect the character of the stand or the entire event.

3.5 Hanging elements: It is generally forbidden to fix hanging elements upon the support structure of the hall ceiling.

3.6 Advertising Materials: Optical, slowly moving or audible advertising materials, as well as musical renditions are permitted, so long as they do not disturb the neighbouring stands or if the sound does not reverberate through the hall. The maximum volume is may generally not exceed 70dB (A) at the stand. When loudspeakers are assembled, the exhibitor must take care to be certain that loudspeakers incline towards the ground. The organizer reserves the right to intervene and alter such displays at their discretion.

3.7. For publicly playing pieces of music copied in a mechanic way (tape, cassette, disc, CD or other audio storage) the approval of the Programme Licensing Department of Society ARTISJUS Hungarian Bureau for the Protection of Authors' Rights is to be obtained by the exhibitor. The organizer obtains the right to forbid the playing of the playing.

### 4. STAND LICENSING PROCEDURE

4.1 Testing Procedure: Each exhibitor must immediately submit two scale drawing (sketch and views should be, if possible, on a 1:50 metric scale) to be examined by the organizer. Intended stand formation inclusive the intended labelling of the stand must be displayed clearly on the plan submitted.

4.2 Release of the Stand Draft: A copy of the stand draft, after examination, is given back to the exhibitor with an authorization notice. Only with this notice is the draft officially approved for assembly. If authorization of the local construction supervision authority is required, a building permit gives clearance for assembly. Before this is received, construction cannot begin.

4.5 Breadth of Liability: Any claims for damages due to loss, damage or any adverse effects upon the submitted drafts, models or other documents brought up against the organizer are not possible.

### 5. STAND LAYOUT

5.1 Fixings on the hall components and unit stand: The unit trade fair stands will be equipped with their own information materials and elements. Drilling, screwing and nailing into hall walls, ceilings, floors or columns is not permitted. Hall walls may not be encumbered by stand elements. Painting, wallpapering and pasting of hall columns, walls and the unit rental stand are not permitted.

5.2 Floors: The hall floor may not be painted or pasted, as both paint and adhesives cannot, in most cases, be removed. The maximum surface loading of the hall floor can differ per event and venue; it is to be published by the organizer in the "Exhibition Guide". Drilling of the hall floor is not permitted. Liquids upon the floor can lead to both damage of the hall floor and substantially increase the risk of accidents. They must immediately be removed from the floor. In the hall, the floor can, by abrasion, cause staining, because it is not colour-fast.

5.3 Waste: The local waste statute is to be observed. All packaging material must be stored outside of the halls during the event and, if possible, should be taken back to the premises of the exhibitor. The trade fair expeditor offers storage space for which the exhibitor would be required to pay. During the trade fair/exhibition, any waste produced must be separated according the local waste disposal statutes.

## 6. ELECTRICAL INSTALLATIONS

6.1 Disturbances: Disturbances of energy input should be immediately reported to the management at the information stand. The organizer is not responsible for any damages which result from interrupts of the energy supply.

6.2 At the stand, only electrical devices that are made in accordance with VDE-regulations may be used. All electrical installations and mountings are to be performed in accordance with the MSZ 1600 and MSZ 2364 standards, and the provisions of the National Fire Safety Codes and Standards. The electric network of establishments built for only a short time can only be MT 380 V Cu wire in roofed areas, whereas in case of outdoor establishments of MT 1 kV Cu type or equivalent copper plated, cable-like wire. The allowable minimum cross-cut of wires shall be 1.5 mm<sup>2</sup> in pavilions, whereas 2.5 mm<sup>2</sup> in outdoor areas. Twisted wire-ends have to be coated with tin and then fastened with a connector. Twisted wiring, or wiring without connector cannot be applied, networks of such installation cannot be put under voltage. A heatinsulating panel has to be placed under the electronic boxes mounted to flammable constructions. The obstruction or building up of the entrance electric coupling devices or electrical distribution rooms shall even temporarily be forbidden.

6.2.1 Low voltage: For low-voltage installations the bare electrical controller and clamps are not allowed; secondary lines are to be protected from short-circuiting and overloading.

6.2.2 Acceptance: The electric installations in the exhibition stand, except those in the unit rental stand, may be utilized during the event only if they have been examined and taken over – following approval - by the organizer or another independent expert representing him.

6.3 Security regulations: All heat producing and technical electrical materials (stove tops, headlights, transformers, etc.) must be fixed on a non-combustible rigid board. A sufficient distance from flammable materials must be guaranteed in order to ensure safety. Lights may not be attached to flammable decorations or the like. A suitable, portable fire extinguisher must be readily available.

### 6.4 Electrical Sockets

6.4.1 Each stand which is to be supplied with electricity will receive at least one socket. The installation of this socket can only be performed by the organizer or a certified representative. A sketch indicating the desired placement of the electrical sockets has to be attached to the “Exhibitor Registration” (form). A basic fee will be applied for the addition of an electrical socket at the stand. The electricity supply is stopped, for safety precautions, a half an hour after the conclusion of the trade fair/exhibition for the day.

6.4.2 Electricity cables may only placed in the designated cable canals. Aboveground remainder inlets are to be placed so that none could trip.

6.5 Electric Installations: Within the stand, only licensed electrical equipment by exhibitor-owned electrical specialists or specialized companies which produce objects in accordance with VDE regulations are to be used (see clause 6.4). The respective client is responsible for adequate execution.

## 7. MACHINE INSTALLATIONS

7.1 Engine Noise: The noise generation by the demonstration of particular machines should be reduced as much as possible in the interest of other exhibitors and the visitors. It is to be noted that the volume level should not exceed 50 dB(A) on the trade fair grounds and/or 70 dB(A) within the hall.

7.2.1 Machine and apparatus components may only be operated with all safety devices in proper working order. The normal safety devices can be replaced by a safe cover made from organic glass or a similarly transparent material. If the machines are not in operation, the safety devices may be removed in order to make the components and design recognizable to the visitor. The safety devices must remain visible beside the machine.

7.2.2 The issued technical media must meet the legal conditions of the equipment manufacturer regarding their accident prevention and safe usage procedures.

7.2.3 The exhibitor must adhere to legally prescribed safe distance standards and appropriate safety shutoff procedures during the demonstration of the machine.

7.2.4 Beyond this, the organizer is entitled, at any time, to forbid the use of any equipment or device if, by their discretion, they feel as though the machine endangers people or other objects.

## 8. USE OF LIQUID GASES AND COMBUSTIBLE LIQUIDS

8.1. For the demonstration of gas and explosives the permission of the Fire Department of Budapest, Department of Prevention (1081 Budapest, Dologház u. 1., Tel: 459-2460, Fax: 459-2443, E-mail: tuzmegelozes@tuzoltosagbp.hu.) has to be obtained on top of the related specialized authority permits. In case of the utilization of explosives and pyrotechnics the specialized authority position of Fire Department of Budapest, Department of Prevention (1081 Budapest, Dologház u. 1., Tel: 459-2460, Fax: 459-2443, E-mail: tuzmegelozes@tuzoltosagbp.hu.) has to be obtained 30 days prior to the event on top of the permission of the permitting specialized authority, i.e. Budapest Police Department, security Administration Department, Security and Firearm Permitting Division, Security Subdivision (1139 Budapest, Teve u. 4–6., Tel.: 443-5000/32307, Fax: 443-5000/31323).

8.2 In the exhibition pavilions, connected premises and free spaces it is forbidden – even temporarily – to place, store or use the followings:

- inflammables and explosives,
- flammable liquids (paint, diluent, petrol, etc.),
- materials susceptible to spontaneous combustion,
- materials that can produce such a chemical effect on one another that can result in fire or explosion,
- gas-holder (PB, oxygen, nitrogen etc.).

In particularly justified cases the Fire Protection Unit can grant permission for the storage of certain materials, on the basis of a written request for permit. When submitting the request for permit the place of storage and usage, the quantity and packaging parameters of the materials to be stored and used, as well as the method of fire-protection are to be indicated. The request for permit is to be submitted 48 hours prior to the commencement of the storage or utilization.